

# JOSEPH BOTTONE

### **Graphic Designer**

Jbottone6@gmail.com | 203 858 7752 | JoeyBottone.com

Graphic Designer who wants to apply knowledge and skills of Adobe CS Suite into a professional environment. A self starter who hopes to enter a challenging position and is flexible between individual and team based projects.

## **Work Experience**

### Freelance Graphic Design

2016 - Present

#### **Prometric Test Center • Norwalk CT**

2020 - Present

- Test Center Administrator who maintains and applies knowledge of test center practices, policies and procedures.
- Verifying identification of candidates and monitoring test area.

### **Joy2Crafts • Westport CT**

2011 - 2016

- Teaching assistant to help clients express their creativity.
- Designed logo, updated website and promotional material such as invitations, business card, workshop articles.

# **Town of Westport Marina • Westport CT** 2011 - 2016

- Dock Master assistant that helped manage daily operations at two town marinas.
- Responsible for handling the concerns of the boaters, fueling boats, notifying emergencies to the proper personnel.
- Performing open and closing procedures including inventory control and accounts management.

### **Skills**

- Adobe CS Suite
- Microsoft Office Suite
- Windows/Mac Platform
- Color Theory
- Creative Problem Solver
- Planning and Organization
- Customer Service

### **Education**

### **Norwalk Community College**

Associates Degree in Art and Design 2013 - 2016

### Western Connecticut State University

Bachelor's Degree in Graphic Design 2016 - 2019